



SING LIKE A STAR™ STUDIOS LLC
Sing Stronger. Sing Higher.
Sing Like A Star
www.SingLikeAStar.com

POLICY AGREEMENT-SLaS ASSOCIATE TEACHERS

ASSIGNED TO SING LIKE A STAR TEACHER:

Name of Student: _____
How did you find Sing Like a Star? _____
If Internet, specifically what site? (Google, Yelp, etc) _____

RATES

ASSOCIATE RATES	4 WEEK MONTH	5 WEEK MONTH
30 minutes \$25.00	\$100.00	\$125.00
45 minutes \$37.50	\$150.00	\$187.50
60 minutes \$50.00	\$200.00	\$250.00

Please initial and sign below. Please make a copy for your records.

PAYMENT POLICIES

Payments will be debited automatically for the entire month, on the 3rd of each month.

We use the information you register with at the consultation. You can change that information at any time by leaving a message with the new information at 404-431-3982.

If your payment does not process, for any reason, (the usual one being “I forgot to update my payment info after my card expired) you will be assessed a \$40 **late fee**. Some

months have five weeks and some have four, so your payment amount is adjusted accordingly. We prefer bank info because it does not expire or get lost. _____

A two-week written, paid notice is required to discontinue lessons. This means you must have two lessons, after the lesson on which you give notice. _____

We do not take checks for payment. We do not take payments of any kind during or after the lesson. All lessons are prepaid through the secure online method. We would like to be able to focus on you and your voice exclusively during lesson times! _____

Lessons missed for any reason are forfeited. Sing Like a Star is not required to make up lessons missed by students: however, each teacher offers a once monthly makeup class, available to any student who has missed a lesson. You may take the class at any time; you do not have to take it in the same month as the missed lesson. You will receive monthly email notifications about the makeup class. _____

I hereby authorize Sing Like a Star to charge my bank account or credit/debit card for a month's lessons on the 3rd of each month. I understand that on a month with 5 weeks, my payment will include the extra week, and will be higher. _____

If my payment is declined, for any reason, I understand that an additional \$40 will be debited from my account for each additional day the payment is declined past the 3rd of the month. _____

I agree to submit a two-week written (email) paid notice to discontinue charges. This means I will be charged for two more lessons after I submit my written notice. _____

I understand that all lessons missed for any reason (illness, travel, traffic, etc) **are forfeited.**

I understand that I can choose to keep my lesson appointment with online lessons with Webrex, or speakerphone while travelling, or ill. (You must give your instructor at least 2 hours notice by email so they can set it up). _____

Sing like a Star is not obligated to do makeups for lessons missed for any reason, but a once monthly makeup class is available to me to make up any missed lessons. The makeup class is a performance-based class. _____

I understand that lesson time lost due to late arrival is forfeited. _____

I understand that in order to progress, I must commit to 20-30 minutes of practice per day (every one over 8 years old). This means practicing the exercises and scales from the most recent lesson (preferably standing in front of a mirror) not just singing songs.

As a parent, I agree to help my child create this good habit of daily practice, rather than leaving it up to them.

I understand that music lessons of any kind require time in the day reserved for practice, so I may not be able to say yes to every single activity, so I can leave time for regular daily practice. This is the only way to see results.

At the same time, I also understand that all-or-nothing, perfectionistic thinking can be counter-productive. While daily practice of 20-30 minutes per day and consistent weekly lessons are the best route to vocal success, some weeks are better than others, so I promise not to give up on my (or my child's) goals when life gets out of control.

WHEN LIFE GETS BUSY- CONSIDER DISTANCE LESSONS!

Even students who plan to be here in person every week should consider setting up their **ONLINE DISTANCE LESSONS** options ahead of time, just in case!

At Sing Like a Star we use WEBEX for all distance lessons. It does not drop calls like skype does, AND it records your lesson (audio and video). It's very easy for you- nothing to purchase or join, if you are taking lessons through your computer. You will receive an email notification from CISCO WEBEX containing a link and a number.. **SAVE THAT EMAIL!** When it's time for the lesson, click on the link to "join the meeting" (lesson in our case) type in the number, then enable your audio by clicking "join by computer". You need to wear ear buds or headphones. There is a quick download that you can do at our first meeting- it isn't hard at all. Or you could go to www.webex.com and download it ahead of time. If you want to use your smart phone, you don't need internet! It runs on 3 G and 4G.

Get the free CISCO WEBEX MEETINGS APP on i-tunes or Amazon.

If your internet is ever down or slow, you can still take the lesson through your smartphone with Webex- it will work on wi-fi, 3G, or 4G. Set it up ahead of time to avoid frustration! This way, if you are travelling, ill, busy, stuck at the office, or caught in traffic, you don't have to miss your lesson!

Please know that we welcome your feedback; if your child says something important after a lesson, or if you (the adult singer) would like to express anything, please email us. We

can't take phone calls during the busy teaching day but we do welcome your input very much. We are here to help YOU reach your goals, so feel free to email us any time!

Please use the rest of the space here to let us know something about you- your goals, challenges, past experiences (good and bad), dreams, aspirations in singing, etc. This will help us to help you, better!

We look forward to helping you become an awesome singer!!!!!!

Please sign and date below:

NAME

DATE